

TYPE: Finance Committee Meeting

DATE: 1/12/2022 **TIME:** 5:30 PM

CODE: <https://us02web.zoom.us/j/83262728242>

LOCATION: Zoom Webinar
Providence School Board

Convene Meeting

- | | | |
|----|---------------|------|
| 1. | Call to Order | Info |
|----|---------------|------|

Approve Agenda

- | | | |
|----|------------------------|--------|
| 2. | Approval of the Agenda | Action |
|----|------------------------|--------|

Consent Agenda

Action

- | | | |
|----|--|--------|
| 3. | Approval of the Consent Agenda | Action |
| 4. | Approval of Minutes - December 8, 2021 | Action |

Report on Contracts

- | | | |
|----|--|-------------|
| 5. | CPI (Crisis Prevention Institute) | Info/Action |
| 6. | The School Neuropsychology Institute | Info/Action |
| 7. | Hire Ventures LLC dba Teacherjobfairs.org | Info/Action |
| 8. | Mystery Science | Info/Action |
| 9. | Rhode Island Convention Center - Graduation 2022 | Info/Action |

Adjourn

- | | | |
|-----|-----------------|--------|
| 10. | Adjourn Meeting | Action |
|-----|-----------------|--------|

Next Providence School Board Meeting is January 19, 2022

Meeting Date:	1/12/2022 - 5:30 PM
Category:	Convene Meeting
Type:	Info
Subject:	Call to Order
:	
Policy:	
Enclosure	
File Attachment:	
Summary:	Call to Order
Funding:	
Board Chair Notes:	
Recommendation:	Call the meeting to order

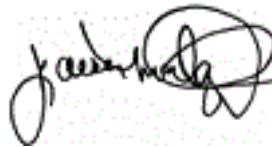
Approvals:

Recommended
By:

Signature

Alan Kushner - Board Services Assistant

Signed:



Javier Montanez - Interim Superintendent

Meeting Date:	1/12/2022 - 5:30 PM
Category:	Approve Agenda
Type:	Action
Subject:	Approval of the Agenda
:	
Policy:	
Enclosure	
File Attachment:	
Summary:	Approve agenda as presented
Funding:	
Board Chair Notes:	
Recommendation:	Approve agenda as presented.

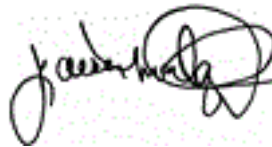
Approvals:

Recommended
By:

Signature

Alan Kushner - Board Services Assistant

Signed:



Javier Montanez - Interim Superintendent

Meeting Date: 1/12/2022 - 5:30 PM
Category: Consent Agenda
Type: Action
Subject: Approval of the Consent Agenda

:

Policy:

Enclosure

File Attachment:

Summary: Items listed under Consent Agenda are considered routine and will be approved by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Agenda upon the request of any member of the Board and action upon separately.

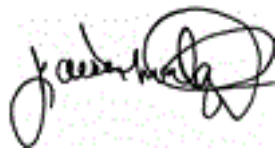
Funding:

Board Chair Notes:

Recommendation: Approve consent agenda as presented.

Approvals:

Recommended By: *Signature*
 Alan Kushner - Board Services Assistant

Signed: 
 Javier Montanez - Interim Superintendent

Meeting Date:	1/12/2022 - 5:30 PM
Category:	Consent Agenda
Type:	Action
Subject:	Approval of Minutes - December 8, 2021
:	
Policy:	
Enclosure	
File Attachment:	 12-8-2021 Finance Committee Meeting.pdf
Summary:	Approval of Minutes - December 8, 2021
Funding:	
Board Chair Notes:	
Recommendation:	Approve minutes as presented

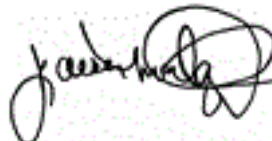
Approvals:

Recommended
By:

Signature

Alan Kushner - Board Services Assistant

Signed:



Javier Montanez - Interim Superintendent



Finance Committee Meeting
December 8, 2021

Muyideen A. Ibiyemi
Elizabeth Goldberg
TyRelle Stephens

Convene Meeting

1. Call to Order

Call to Order

Recommendation: Call the meeting to order

Chair Ibeyimi called the meeting to order at 5:41.

Approve Agenda

2. Approval of the Agenda

Approve agenda as presented

Recommendation: Approve agenda as presented.

DR Goldberg Moved and Tyrell Stephens seconded motion to approve agenda. Motion carried unanimously.

Providence Schools

Finance Committee Meeting
December 8, 2021

ORIGINAL - Motion

Member (**Elizabeth Goldberg**) Moved, Member (**TyRelle Stephens**) Seconded to approve the **ORIGINAL** motion 'Approve agenda as presented'. Upon a roll call vote being taken, the vote was: Aye: **(3)** Nay: **(0)**. The motion **Carried. (3) - (0)**

Report on Contracts

3. The College Crusade of Rhode Island Extension

The College Crusade of Rhode Island Extension

The College Crusade will provide the following: 1. Actively recruit youth for the Accelerate Program and coordinate the recruitment plans with the school leadership and faculty; 2. Facilitate acquisition of documentation regarding intended student participation in the Accelerate Program to PPSD leadership. 3. Facilitate a process by which prior approval from each school's guidance department for Accelerate Students enrolling in any college course is secured. 4. Ensure that College Crusade Director of Postsecondary Success and Accelerate Coach meet regularly with lead counselors and CCRI and RIC Accelerate staff to align strategies and coordinate services. 5. Ensure that Accelerate Students are offered ample opportunity to receive services related to common application, FAFSA, college essay writing, and CSS profile completion opportunities. 6. Provide informational sessions on the college search process and URI Talent Development Program admission. 7. Conduct periodic surveys to continually assess student program satisfaction and level of engagement. Survey results will be shared with PPSD and used to further enhance program effectiveness. 8. Ensure that College Crusade Accelerate Coach: o provides direct, career and academic advising to Accelerate students as they pursue their postsecondary education, o assists students with course registration (predominately for the spring semester) and understanding general education requirements, and academic policies and procedures. o collaborates with the High School and Postsecondary teams to provide educational workshops on college transition, enrollment, and success, and direct Accelerate students to these events as appropriate. o communicates with families as needed to encourage student success. o develop and deliver supplemental programming to address specific needs identified among Accelerate students. o discuss and help to clarify each student's education objectives and assist with degree planning. o collaborate with the High

Providence Schools

Finance Committee Meeting
December 8, 2021

School and Postsecondary teams to provide educational workshops on college transition, enrollment, and success, and direct Accelerate students to these events as appropriate. Provide an end of year report to PPSD and participating schools on program goals and impact; If the aforementioned deliverables of the contract are executed successfully, this endeavor will prepare and inspire the Accelerate Students to become the first in their families to attend and complete college.

Recommendation: Administration recommends School Board Approval
Dr Goldberg Moved and Ty'Rell Stephens seconded to approve. Roll call vote was unanimous.

ORIGINAL - Motion

Member (**Elizabeth Goldberg**) Moved, Member (**TyRelle Stephens**) Seconded to approve the **ORIGINAL** motion 'Administration recommends School Board Approval'. Upon a roll call vote being taken, the vote was: Aye: **(3)** Nay: **(0)**. The motion **Carried. (3) - (0)**

4. Voyager Sopris Learning - LETRS

Voyager Sopris Learning - LETRS

Recommendation: Administration recommends approval.
Matt Joseph gave presentation.

ORIGINAL - Motion

Member (**Elizabeth Goldberg**) Moved, Member (**TyRelle Stephens**) Seconded to approve the **ORIGINAL** motion 'Administration recommends approval'. Upon a roll call vote being taken, the vote was: Aye: **(3)** Nay: **(0)**. The motion **Carried. (3) - (0)**

Adjourn

5. Adjourn Meeting

Adjourn Meeting

Recommendation: No recommendation required
After motion approved meeting adjourned at 6:06.





Finance Committee Meeting
December 8, 2021

ORIGINAL - Motion

Member **(Elizabeth Goldberg)** Moved, Member **(TyRelle Stephens)** Seconded to approve the **ORIGINAL** motion 'No recommendation required'. Upon a roll call vote being taken, the vote was: Aye: **(3)** Nay: **(0)**. The motion **Carried. (3) - (0)**

Meeting Date:	1/12/2022 - 5:30 PM
Category:	Report on Contracts
Type:	Info/Action
Subject:	CPI (Crisis Prevention Institute)
:	
Policy:	
Enclosure	School Board Contract Summary Form for CPI (Crisis Prevention Institute)

File Attachment:	 School Board Contract Summary CPI 2020-2021.docx (No Public)  School Board Contract Summary CPI 2020-2021.pdf
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Summary:	<p>Staff Analysis:</p> <ul style="list-style-type: none"> • PPSD trains ~300 people each year to promote the principles of de-escalation and conflict resolution • CPI training, hybrid model, can be completed in one school day (staff complete on-line modules prior to the in-person training) • Past trauma and restorative perspectives are included • Trainings include case studies and opportunities to apply concepts to incidents in the schools • Physical interventions have varying levels of restriction based on a model that includes likelihood and severity
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Funding:	IDEA
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Board Chair Notes:	
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Recommendation:	Administration recommends approval
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Approvals:	<p>Recommended By:</p> <p style="text-align: center;"></p> <p style="text-align: center;">Rachel Palumbo - Policy and Board Services Coordinator</p> <p>Signed:</p> <p style="text-align: center;"></p> <p style="text-align: center;">Javier Montanez - Interim Superintendent</p>
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**SCHOOL BOARD
CONTRACT SUMMARY FORM
2020-2021**

Contract Name: CPI (Crisis Prevention Institute)

Action Sought by School Board: X Approval of a Contract Approval of an RFP to Solicit Services

Amount: \$ 40,3899.00

Source of Funds: IDEA (Contingent Upon Funding) X District-Based School-Based

Length of Contract (list start date and end date): **2/9/22- 4/30/22**

PPSD Contact: Jennifer Connolly

Contract Type: X New Renewal Extension

Amendment

(If existing contract that was approved by Board of Contract and Supply, provide dates of BOC approval):

Staff Recommendation & Analysis

Provide 1-2 sentences for staff recommendation.

Provide 3-5 bullet points for staff analysis that supports the recommendation.

✚

Staff Recommendation:

Staff recommends the contract as it will create a district cadre of trainers who will conduct learning sessions with our staff members (administrators, crisis team members, targeted classroom staff members) in-line with the state guidelines for de-escalation and physical restraint as well as conforming to related district policy.

Staff Analysis:

- PPSD trains ~300 people each year to promote the principles of de-escalation and conflict resolution
- CPI training, hybrid model, can be completed in one school day (staff complete on-line modules prior to the in-person training)
- Past trauma and restorative perspectives are included
- Trainings include case studies and opportunities to apply concepts to incidents in the schools
- Physical interventions have varying levels of restriction based on a model that includes likelihood and severity

Alternatives

Provide a numbered list for what the alternatives are to this recommendation.

1. Training a limited number of staff members (lack of compliance to district and state mandates)
2. Creation of a position dedicated solely to de-escalation and staff training (one trainer for the district)
3. Handle With Care: closest train the trainer program is in Boston, MA in May
4. Safety Care: closest train the trainer program is in Western MA and would require participate travel and lodging

In one numbered list, describe the deliverables of the contract and the projected impact upon or relationship to student achievement.

Provide a numbered list of every deliverable identified in the contract and summarize the contract's overall relationship to student achievement.

1. One instructor certification program (3 days in length)

- a. The crisis development model
- b. The integrated experience
- c. Communication skills
- d. Responding to defensive behavior
- e. Safety interventions
- f. Disengagement skills
- g. Restrictive interventions
- h. Decision making
- i. Holding skills
- j. Post-crisis

2. Provide a CPI Global Professional Instructor to conduct the training
3. Provide all necessary and applicable teaching materials

OVERALL RELATIONSHIP TO STUDENT ACHIEVEMENT:

CPI promotes a safe and caring school environment. This means that staff proactively model and teach prosocial behaviors, using evidence-based strategies, to help students better regulate their own behavior and achieve optimal outcomes. The result is that verbal and nonverbal behaviors early in the continuum of violence—such as discourtesy and disrespect—are addressed supportively in a way that empowers students to make better choices.

School staff collaborate with one another through violence prevention training to cultivate a consistently positive commitment to core values. This means students can trust that they'll always be met with the same level of care and welfare no matter whether they're in the classroom, the cafeteria, or the school bus, and staff can be confident they're providing meaningful safety and security to every student they serve. Respect and kindness become the

connective tissues between staff and students, making verbal de-escalation a best practice that helps defuse a crisis before it starts.

Restorative practices in schools emphasize inclusivity, meaning that when a student struggles, they are part of a community approach to addressing and resolving their behavior. Restorative practices are generally trauma-sensitive, allowing staff and students to proactively address the stressors that might fuel disruptive and challenging behavior before they fully escalate into crisis. This means that staff respond to violent behaviors like intimidation, bullying, or retaliation by empowering students to consider their best potential and choose more respectful, nonviolent behaviors.

By learning to accurately interpret behaviors as a form of communication, staff can avoid power struggles and appropriately respond to disruptive and challenging behaviors—including safely disengaging and de-escalating physical aggression. This nonviolent response to assaultive behavior helps students to move forward in their education and development, freeing them from the cycle of repeated escalation and punitive discipline.

In no more than three paragraphs, describe the accountability measures that will ensure that the vendor meets all requirements set forth in the contract and that the district is able to maintain a record of the quality of the services. These need to be performance-based in nature.

Every contract should include explicit language requiring vendor accountability, i.e. required program evaluation or the submission of a final report summarizing progress against each itemized deliverable.

To ensure that the CPI Global Professional Instructor covers all the outlined deliverables, three individual performance measures will be utilized. The first is a completed competency evaluation following the completion of the on-line portion of the training modules. This will give evidence related to the understanding of the basic principles taught in the course.

Secondly, staff will demonstrate verbal intervention skills through role playing and teaching of verbal skills which include: nonverbal communication, using supportive techniques, giving clear instructions, avoiding power struggles, listening with empathy, limit setting, and planning difficult conversations. These skills will be rated on an

intervention checklist by the instructor. Participants will also self-rate their learning using a 5 point likert scale.

Finally, staff will demonstrate competence with safety interventions holding by demonstrating skills which include: low, medium, and high releases for wrists, clothes, hair, neck, body, and bites. With restrictive holds, the demonstrations will include using low, medium, and high responses for a seated, standing, children's and team control position. These skills will be rated on an individual basis on a checklist by the instructor. In addition, participants will self-rate their performance using a 5 point likert scale.

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In a short numbered list, describe spending breakdown by type of service.

If the contract includes multiple components, detail the total proposed contract amount by type of service, i.e. licensing fees, purchased services, professional development, technical assistance, supplies and materials, etc.

PROFESSIONAL DEVELOPMENT: (includes supplies and materials)
 \$3899/person for new instructors (10 people)
 \$1399/person for recertification (1 person)

Proposed Budget	Dollar Amount
\$3899/person for each new instructor (10 people)	38,990.00
\$1399/person for renewals for current trainers	1399.00
Total	\$40,389

Payment & Invoice Details	Timeline	Payment Amount

	Total	\$40,389

Meeting Date: 1/12/2022 - 5:30 PM
Category: Report on Contracts
Type: Info/Action
Subject: The School Neuropsychology Institute

:

Policy:

Enclosure

File Attachment:  The School Neuropsychology Institute.pdf

Summary: Staff recommends approval of this contract to fund tuition for the three lead PPSD School Psychologists to attend the School Neuropsychology Institute to obtain a post-graduate certification. The post-graduate certification would be from August, 2022 through July, 2023. Having the three lead PPSD School Psychologists receive this certification would increase capacity of our district as better serve the needs of our students.

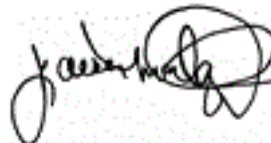
- This certification would:
- allow our lead School Psychologists to integrate neuropsychological principles into their professional practice;
 - provide our lead School Psychologists with a blend of a knowledge base through a competency-based training in contemporary neuropsychological theory, assessment techniques and evidence based interventions;
 - provide our lead School Psychologists with competency based skills in administering and interpreting common neuropsychological instruments for school aged children;
 - and provide supervised practice of those new skills.

Funding: The School Based Mental Health Services Program Grant

Board Chair Notes:

Recommendation: Administration recommends approval.

Approvals: Recommended By:



Javier Montanez - Interim Superintendent

**SCHOOL BOARD
CONTRACT SUMMARY FORM
2021-2022**

Contract Name: The School Neuropsychology Institute

Action Sought by School Board: Approval of a Contract Approval of an RFP to Solicit Services

Amount: \$18,000

Source of Funds: (Contingent Upon Funding) School Based Mental Health Services Program Grant

District-Based School-Based

Length of Contract (list start date and end date): **August 1, 2022 – July 31, 2023**

PPSD Contact:

Contract Type: New Renewal Extension Amendment

Board of Contract & Supply and City Council (if applicable) Approval Date(s):

Staff Recommendation & Analysis

Provide 1-2 sentences for staff recommendation.

Provide 3-5 bullet points for staff analysis that supports the recommendation.

Staff Recommendation:

Staff recommends approval of this contract to fund tuition for the three lead PPSD School Psychologists to attend the School Neuropsychology Institute to obtain a post-graduate certification. The post-graduate certification would be from August, 2022 through July, 2023. Having the three lead PPSD School Psychologists receive this certification would increase capacity of our district as better serve the needs of our students.

This certification would:

- allow our lead School Psychologists to integrate neuropsychological principles into their professional practice;
- provide our lead School Psychologists with a blend of a knowledge base through a competency-based training in contemporary neuropsychological theory, assessment techniques and evidence based interventions;
- provide our lead School Psychologists with competency based skills in administering and interpreting common neuropsychological instruments for school aged children;
- and provide supervised practice of those new skills.

Staff Analysis:

In order to participate in this post-graduate certification, participants must be:

- State licensed or certified as a school psychologist, or
- Nationally Certified as a School Psychologist (NCSP), or
- Licensed as a Psychologist and have a direct interest in working with school-aged children.

Additionally, it is preferred that participants have at least three years of experience working as a School Psychologist. This training is an intermediate level; it assumes that participants have experience assessing children with tests of cognitive abilities, academic achievement and social emotional functioning. All of the three lead School Psychologists meet the above requirements. Additionally, they are in leadership roles within the district and have the ability to offer what skills they acquire to their professional cohort.

Alternatives

Provide a numbered list for what the alternatives are to this recommendation.

1. School Psychologists will lack updated training and skills on the neuropsychological perspective that has been embedded in many of the most commonly used assessment techniques (e.g. WISC-V, SB-V, KABC-II NU).
2. School Psychologists will lack the updated training and skills to adopt a process-oriented model of assessment for Learning Disability eligibility. IDEA reauthorization has allowed states to adopt this process-oriented model rather than relying on a discrepancy identification model.
3. School Psychologists will lack the training and skills to work with a growing number of children with known or suspected neurological conditions.

In one numbered list, describe the deliverables of the contract and the projected impact upon or relationship to student achievement.

Provide a numbered list of every deliverable identified in the contract and summarize the contract's overall relationship to student achievement.

The School Neuropsychology Institute will:

1. Provide ten months of training to the three lead PPSD School Psychologists enrolled in the post-graduate certification program, delivered over an 11-month period of time. Each month will consist of one weekend of training that occurs Friday evening, full day Saturday and full day Sunday.
2. Provide graduates of this certification program with training, lectures and clinical supervision in order for them to be able to conduct school neuropsychological evaluations within the range of their professional practices and within the limits of their professional practice as defined by state certification and licensing agencies.
3. Provide training, lectures and clinical supervision to allow our lead School Psychologists to integrate neuropsychological principles into their professional practice.
4. Provide our lead School Psychologists with a blend of a knowledge base through a competency-based training in contemporary neuropsychological theory, assessment techniques and evidence based interventions.

5. Provide our lead School Psychologists with competency based skills in administering and interpreting common neuropsychological instruments for school aged children.

In no more than three paragraphs, describe the accountability measures that will ensure that the vendor meets all requirements set forth in the contract and that the district is able to maintain a record of the quality of the services. These need to be performance-based in nature.

Every contract should include explicit language requiring vendor accountability, i.e. required program evaluation or the submission of a final report summarizing progress against each itemized deliverable.

Graduates of this certification program will be able to conduct school neuropsychological evaluations within the range of their professional practices and within the limits of their professional practice as defined by state certification and licensing agencies. Following this certification, the three PPSD lead School Psychologists will be able to:

- Demonstrate competency in applying a school neuropsychological assessment and intervention model to three integrated case studies
- Demonstrate competency in administering and interpreting neuropsychological instruments designed for school-age children and youth
- Demonstrate competency in case student conceptualization and integration from referral questions to applied evidence-based interventions
- Demonstrate knowledge of functional neuroanatomy and its relationship to common neurodevelopmental disorders in children and youth
- Demonstrate knowledge of the major neuropsychological theories with an emphasis on the work of Alexander Luria and a process approach to assessment.
- Demonstrate knowledge of the neurodevelopmental disorders that effect school-age children.
- Demonstrate how to conduct a process-oriented method for identifying children with learning disabilities, other than using a discrepancy formula
- Demonstrate a working knowledge through supervised practice of the latest neuropsychological assessment instruments designed for school-aged populations.

In a short numbered list, describe spending breakdown by type of service.

If the contract includes multiple components, detail the total proposed contract amount by type of service, i.e. licensing fees, purchased services, professional development, technical assistance, supplies and materials, etc.

Proposed Budget	Dollar Amount
Tuition for 3 PPSD lead School Psychologists is \$18,000.00. PPSD staff will receive a post-graduate certification that will allow each to conduct	\$18,000.00

school neuropsychological evaluations within the range of their professional practices and within the limits of their professional practice as defined by state certification and licensing agencies.	
Total	\$18,000.00

Payment & Invoice Details	Timeline	Payment Amount
School Based Mental Health Services Program Grant	August 1, 2022	\$18,000.00
	Total	\$18,000.00


Meeting Date: 1/12/2022 - 5:30 PM
Category: Report on Contracts
Type: Info/Action
Subject: Hire Ventures LLC dba Teacherjobfairs.org


:

Policy:

Enclosure Contract Summary, Invoice

File Attachment:

 School Board Contract Summary_GDmod.pdf

 TJF_Invoice.pdf

Summary:

The PPSD has chosen to partner with teacherjobfairs.org due to their ability to connect schools with Teachers worldwide. The digital, face-to-face platform is easy to use and allows us to interface with candidates who may not have been able to attend an in-person fair and/or learn about our opportunities. In addition, it is a much safer way to connect during the ongoing global pandemic. We have also found the resume database for prospective teachers to be particularly useful.

We attended two virtual teacher recruitment fairs in December for a total cost of \$1,750. These virtual fairs were well attended and we connected with roughly 70 individuals from New Jersey and Maryland that we were able to share our early contract hiring opportunities with. As such, we are here requesting funds in the amount of \$11,150 to attend ten more virtual fairs between January 13, 2022 – February 4, 2022.

Funding:

0010 – School General Fund; 02300 – Human Resources (Contingent Upon Funding) / District-Based

Board Chair Notes:

Recommendation:

Administration recommends approval.

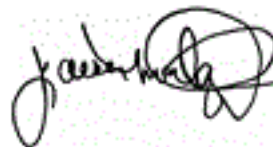
Approvals:

Recommended
By:

Signature

Sandra Stuart - Interim Chief Student Support Officer

Signed:



Javier Montanez - Interim Superintendent

**SCHOOL BOARD
CONTRACT SUMMARY FORM
2020-2021**

Contract Name: Hire Ventures LLC dba Teacherjobfairs.org

Action Sought by School Board: Approval of a Contract

Amount: \$11,150.00

Source of Funds: 0010 – School General Fund; 02300 – Human Resources (Contingent Upon Funding) / District-Based

Length of Contract 1/13/2022 – 2/4/2022

PPSD Contact: Gina D’Addario

Contract Type: New

Staff Recommendation & Analysis

Provide 1-2 sentences for staff recommendation.

Provide 3-5 bullet points for staff analysis that supports the recommendation.

Staff Recommendation:

It is recommended that the board approve the attached invoice between Hire Ventures LLC and the Providence Public Schools in the amount of \$11,150 in order to participate in virtual job fairs throughout the winter and spring. Attending virtual job fairs is one of the recruitment strategies we employ to engage with prospective candidates and encourage them to apply for anticipated SY22-23 vacancies.

Staff Analysis:

The PPSD has chosen to partner with teacherjobfairs.org due to their ability to connect schools with Teachers worldwide. The digital, face-to-face platform is easy to use and allows us to interface with candidates who may not have been able to attend an in-person fair and/or learn about our opportunities. In addition, it is a much safer way to connect during the ongoing global pandemic. We have also found the resume database for prospective teachers to be particularly useful.

We attended two virtual teacher recruitment fairs in December for a total cost of \$1,750. These virtual fairs were well attended and we connected with roughly 70 individuals from New Jersey and Maryland that we were able to share our early contract hiring opportunities with. As such, we are here requesting funds in the amount of \$11,150 to attend ten more virtual fairs between January 13, 2022 – February 4, 2022.

Alternatives

Provide a numbered list for what the alternatives are to this recommendation.

It proved difficult to find organizations similar to teacherjobfairs.org that host virtual, education-oriented job fairs across the country and in particular, fairs that attract bilingual educators and educators of color. We were, however, able to register for some additional fairs that are one-off and did not require board approval (e.g. in person, virtual, etc..).

In one numbered list, describe the deliverables of the contract and the projected impact upon or relationship to student achievement.

Provide a numbered list of every deliverable identified in the contract and summarize the contract's overall relationship to student achievement.

Virtual Job Fair – Silver Exhibitor Package (each fair that totals to \$875.00 on invoice):

1. Attendance at 1 Virtual Online Job Fair
 - a. Virtual platform: Pre-screen or interview job seekers using their proprietary video platform
 - b. Chat Test: Pre-screen, schedule interviews, and interview job seekers using their proprietary chat-text platform
2. 3 Recruiter Passes
 - a. Receive 3 user license-access for two IP addresses
 - b. Allows for three recruiters to attend event
3. Resume Views
 - a. 50 resume views per recruiter plus resumes of job seekers that visit our booth
4. Pre-event Job Posting Access (3 job posting credits)
 - a. Ability to post our job before or after the event and have thousands of registered job seekers apply
 - b. 3 job postings that do not expire until used (can be used before/after event)
5. Booth Engagement Report
 - a. View report on job seeker engagement for our booth

Virtual Job Fair – Platinum Exhibitor Package (each fair that totals to \$1,275.00 on invoice):

1. Attendance at 1 Virtual Online Job Fair
 - a. Virtual platform: Pre-screen or interview job seekers using their proprietary video platform
 - b. Chat Test: Pre-screen, schedule interviews, and interview job seekers using their proprietary chat-text platform

2. 5 Recruiter Passes
 - a. Receive 5 user license-access for two IP addresses
 - b. Allows for five recruiters to attend event

3. Resume Views
 - a. All resumes of registered job seekers attending event. Ability to pre-screen job seekers before, after, and during the event.

4. Pre-event Job Posting Access (5 job posting credits)
 - a. Ability to post our job before or after the event and have thousands of registered job seekers apply
 - b. 5 job postings that do not expire until used (can be used before/after event)

5. Booth Engagement Report
View report on job seeker engagement for our booth

6. Social Media Advertising/Branding
 - a. Recruitment video posted to their YouTube Channel (avg. 30,000 views)
 - b. Post our school logo and/or ad on Instagram channel

Teachers have a significant, lifelong impact on all of their students. Conducting targeted outreach using a variety of methods to bring great talent into our classrooms is one of the best ways we can work to advance student achievement.

In no more than three paragraphs, describe the accountability measures that will ensure that the vendor meets all requirements set forth in the contract and that the district is able to maintain a record of the quality of the services. These need to be performance-based in nature.

Every contract should include explicit language requiring vendor accountability, i.e. required program evaluation or the submission of a final report summarizing progress against each itemized deliverable.

The invoice is explicit in that we are paying for each fair and then will be able to attend the fair. If any individual fair is cancelled for any reason – the likelihood being slim because it's virtual - we will be able to get our money refunded.

For each fair that we are attending, we are keeping a file of all the resumes, as well as a list of the individuals that came to our booth. Following the hiring season, we will cross check our list of candidates from the career fairs against our new hires and see how many people were converted over to hires. In time, it's possible we can do a deeper analysis into the quality of candidates from this source and if they are committed to the district long-term/high performers.

In a short numbered list, describe spending breakdown by type of service.

If the contract includes multiple components, detail the total proposed contract amount by type of service, i.e. licensing fees, purchased services, professional development, technical assistance, supplies and materials, etc.

Please see attached budget breakdown of charges.



Company 0010 - School General Fund
 Requesting Location 02300 - HUMAN
 RESOURCES

Cost Default Vendor
 Requisition Description

Requisition 213860 - Unreleased
 Purchase From

Requester 25349 - Lynn Calcagni
 Deliver To Human Resource-Jen
 Vorro/Lynn

Buyer 215 - Sherese AshleyFoye

Item	Item Type	Quantity Ordered	UOM	Unit Cost	Extended Cost	Distributions	Activity / Account Category	Distribution Allocation	Requested Delivery Date	Sourcing Event Required
VIRTUAL HIRING FAIR	Special	12900.0000	TC	1.0000	12900.0000	02300-321102500-053303-0000		100.0%	Dec 2, 2021	No
12 Hiring Fairs										

Totals: 1 Lines 12900.0000 12900.00 USD

Hire Ventures LLC dba Teacherjobfairs.org
 9818 FRY RD #150 UNIT 200
 CYPRESS, TX 77433
 +1 7189025926
 jsosa@teacherjobfairs.org

Invoice



BILL TO
Jenny Vieira Providence School Department 797 Westminster Street Providence, RI 02903

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
21075	11/22/2021	\$12,900.00	12/01/2021	Due on receipt	

ACTIVITY	DESCRIPTION	RATE	AMOUNT
National Virtual Job Fair 2.4.22	National Virtual Job Fair 2.4.22	875.00	875.00
New Jersey Virtual Job Fair 12.1.21	New Jersey Virtual Job Fair 12.1.21	875.00	875.00
Maryland Virtual Job Fair 12.2.21	Maryland Virtual Job Fair 12.2.21	875.00	875.00
Pasadena Virtual Job Fair 1.13.22	Pasadena Virtual Job Fair 1.13.22	875.00	875.00
Washington DC Virtual Job Fair 1.14.22	Washington DC Virtual Job Fair 1.14.22	875.00	875.00
School of Ed Virtual Job Fair 1.20.22	School of Education Virtual Job Fair 1.20.22	875.00	875.00
Virginia Virtual Job Fair 1.18.22	Virginia Virtual Job Fair 1.18.22	1,275.00	1,275.00
Bilingual Virtual Job Fair 1.21.22	Bilingual Virtual Job Fair 1.21.22	1,275.00	1,275.00
Pennsylvania Virtual Job Fair 1.27.22	Pennsylvania Virtual Job Fair 1.27.22	1,275.00	1,275.00
Connecticut Virtual Job Fair 2.3.22	Connecticut Virtual Job Fair 2.3.22	1,275.00	1,275.00
SPED Virtual Job Fair 2.1.22	SPED Virtual Job Fair 2.1.22	1,275.00	1,275.00
Teachers of Color Virtual Job Fair 1.19.22	Teachers of Color Virtual Job Fair 1.19.22	1,275.00	1,275.00

MAIL PAYMENT TO:

BALANCE DUE

\$12,900.00

TEACHERJOBFAIRS
 9818 FRY ROAD #150
 UNIT 200
 CYPRESS, TX 77433

10-02300-321102500

53303

Meeting Date: 1/12/2022 - 5:30 PM

Category: Report on Contracts

Type: Info/Action

Subject: Mystery Science

:

Policy:

Enclosure

File Attachment:  Mystery Science Contract Summary.pdf

Summary: Approval of contract with Mystery Science in support of Classroom Boost Grant at Reservoir Elementary School

Funding: ESSER II (Classroom Boost Grant)

Board Chair Notes:

Recommendation: Recommended for approval

Approvals:

Recommended
By:

Signature

Teresa LaRose - Secretarial Assistant, Budget

Signed:

Christopher Petisce

Christopher Petisce - Acting Business Manager

Signed:

Zachary Scott

Zachary Scott - Chief Operating Officer

Signed:

Javier Montanez

Javier Montanez - Interim Superintendent

**SCHOOL BOARD
CONTRACT SUMMARY FORM
2021-2022**

Contract Name: Mystery Science

Action Sought by School Board: Approval of a Contract Approval of an RFP to Solicit Services

Amount: \$5,299

Source of Funds: ESSER (Contingent Upon Funding) District-Based School-Based

Length of Contract (list start date and end date): January 13-Feb. 28, 2022

PPSD Contact: Laura Hart, Molly Hannon, Kim Deranamie

Contract Type: New Renewal Extension Amendment

(If existing contract that was approved by Board of Contract and Supply, provide dates of BOC approval): N/A

Staff Recommendation & Analysis

Provide 1-2 sentences for staff recommendation.

Provide 3-5 bullet points for staff analysis that supports the recommendation.

Staff Recommendation:

It is recommended that the board approve a contract to offer Reservoir Avenue Elementary to have access to the Mystery Science digital program and Mystery Packs science materials for 12 classrooms for the year, as part of a Classroom Boost grant led by Joanne Kerns.

Staff Analysis:

This grant is designed to provide hands-on lessons aligned to Next Generation Science Standards and Common Core and to engage students in exciting STEM activities.

Alternatives

Provide a numbered list for what the alternatives are to this recommendation.

In one numbered list, describe the deliverables of the contract and the projected impact upon or relationship to student achievement.

Provide a numbered list of every deliverable identified in the contract and summarize the contract's overall relationship to student achievement.

1. Annual school membership to Mystery Science online
2. Mystery Packs for 1 year for all 12 classrooms, supporting @300 students in all grades.

In no more than three paragraphs, describe the accountability measures that will ensure that the vendor meets all requirements set forth in the contract and that the district is able to maintain a record of the quality of the services. These need to be performance-based in nature.

Every contract should include explicit language requiring vendor accountability, i.e. required program evaluation or the submission of a final report summarizing progress against each itemized deliverable.

The Mystery Science activities have been approved by the district’s academic team as aligned to current curriculum.

To support mastery, at the end of each Mystery Science lesson, students will complete an exist ticket. Reservoir Avenue Elementary has a goal of 90% proficiency based on these student scores.

In a short numbered list, describe spending breakdown by type of service.

If the contract includes multiple components, detail the total proposed contract amount by type of service, i.e. licensing fees, purchased services, professional development, technical assistance, supplies and materials, etc.

1 st grade packets	\$265	X 2	\$530
2 nd grade packets	\$365	X 2	\$730
3 rd grade packets	\$365	X2	\$730
4 th grade packets	\$365	X2	\$730
5 th grade packets	\$365	X2	\$730
Shipping and handling			\$350
School membership			\$1499

Meeting Date: 1/12/2022 - 5:30 PM
Category: Report on Contracts
Type: Info/Action
Subject: Rhode Island Convention Center - Graduation 2022
:
Policy:
Enclosure

File Attachment:  RI Convention Center School Board Summary.pdf

Summary: Approval of contract with Rhode Island Convention Center for Graduation 2022

Funding: Local (District-based)

Board Chair Notes:

Recommendation: Recommended for approval

Approvals:

Recommended
By:

Signature

Teresa LaRose - Secretarial Assistant, Budget

Signed:



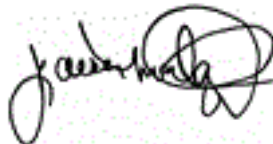
Christopher Petisce - Acting Business Manager

Signed:



Zachary Scott - Chief Operating Officer

Signed:



Javier Montanez - Interim Superintendent

**SCHOOL BOARD
CONTRACT SUMMARY FORM
2021-2022**

Contract Name: Rhode Island Convention Center – Graduation 2022

Action Sought by School Board: Approval of a Contract Approval of an RFP to Solicit Services

Amount: Not to Exceed \$50,000

Source of Funds: Local (Contingent Upon Funding) District-Based School-Based

Length of Contract (list start date and end date): June 13, 2022 to June 17, 2022

PPSD Contact: Laura Hart, Molly Hannon, Mistie Parsons

Contract Type: New Renewal Extension Amendment

(If existing contract that was approved by Board of Contract and Supply, provide dates of BOC approval): N/A

Staff Recommendation & Analysis

Provide 1-2 sentences for staff recommendation.

Provide 3-5 bullet points for staff analysis that supports the recommendation.

Staff Recommendation:

It is recommended that the board approve payments to the Rhode Island Convention Center for the rental of Halls A & B and associated services for Providence Public Schools graduation ceremonies to be held in June 2022. An exact cost for the events is not yet available as the logistics of each event are still being determined. The cost to rent the space is \$12,600, and the district anticipates that the full cost will not exceed \$50,000. An update on final cost and payments made to Rhode Island Convention Center can be provided to the board in July 2022.

Staff Analysis:

Providence Public School District will hold nine (9) graduation ceremonies at the Rhode Island Convention Center from Monday, June 13 to Friday, June 17.

The rental is for five days. The first day of the rental is \$8,400 and each following day is \$4,200. This would be a total of \$25,200, but the RI Convention Center is offering PPSD a 50% discount for the rental of the space (for a total of \$12,600).

PPSD is in the process of finalizing logistics for each ceremony together with high school principals.

One feature of the RI Convention Center contract that is particularly beneficial and exciting is that we will have the ability to livestream each event for individuals who might not be able to attend in person.

Alternatives

Provide a numbered list for what the alternatives are to this recommendation.

The two alternatives to the Rhode Island Convention Center would be 1) renting an alternative facility and 2) using our own space within a PPSD facility.

1. Alternative facilities: In previous years, graduation ceremonies have been held at the Vets Auditorium and RIC auditorium. Neither of these venues had availability in June 2022. Other spaces that were explored did not have the seating capacity to meet PPSD’s needs. The rental of RI Convention Center is also less expensive than the Vets and/or the RIC auditorium in previous years.
2. Use of a PPSD facility: Graduation ceremonies for 2021 were held outdoors at Conley Stadium. Use of this site represented a fairly significant operational lift for the school department as it had to be outfitted (via rental) with a stage, chairs, and a sound system. While it was helpful to have the events outdoors for health and safety reasons at the time, the weather can be unpredictable and planning for rainouts also represents an operational challenge. Use of the PCTA fieldhouse was also discussed, but given that school will still be in session for underclassmen and for other reasons, the team determined that this was not a suitable location for all nine ceremonies.

In one numbered list, describe the deliverables of the contract and the projected impact upon or relationship to student achievement.

Provide a numbered list of every deliverable identified in the contract and summarize the contract’s overall relationship to student achievement.

In no more than three paragraphs, describe the accountability measures that will ensure that the vendor meets all requirements set forth in the contract and that the district is able to maintain a record of the quality of the services. These need to be performance-based in nature.

Every contract should include explicit language requiring vendor accountability, i.e. required program evaluation or the submission of a final report summarizing progress against each itemized deliverable.

In a short numbered list, describe spending breakdown by type of service.

If the contract includes multiple components, detail the total proposed contract amount by type of service, i.e. licensing fees, purchased services, professional development, technical assistance, supplies and materials, etc.

The contract includes rental of the space, audiovisual items (including possible livestreaming of each ceremony), parking passes/tickets for attendees at the Convention Center garage and labor. The cost of the rental of the space is 12,600 for the week. An exact cost for the rest of the items is not known at this time.

Meeting Date: 1/12/2022 - 5:30 PM

Category: Adjourn

Type: Action

Subject: Adjourn Meeting

:

Policy:

Enclosure

File Attachment:

Summary: Adjourn Meeting

Funding:

Board Chair Notes:

Recommendation: No recommendation required

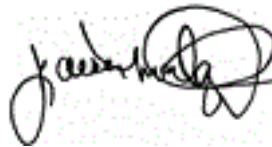
Approvals:

Recommended
By:

Signature

Alan Kushner - Board Services Assistant

Signed:



Javier Montanez - Interim Superintendent