

**SCHOOL BOARD
FINANCE SUMMARY FORM**

The purpose of the document is to present the Providence School Board and Finance Committee with the necessary information to make data-informed decisions about the district's spending as it pertains to contracts.

Instructions:

1. Please complete this form as fully and accurately as possible according to the guidance provided in each section.
 - a. The form must be completed if:
 - i. the total of the purchase or contract exceeds \$200,000
 - ii. the contract is for a term of more than one year
 - iii. the purchase or contract was NOT the result of formal competitive bidding or cooperative purchasing (i.e. it is a sole source purchase)
2. Once this form has been completed, send a copy to the Director of Purchasing and the Board Services Team. They will notify you of the next Finance Committee meeting and host a contract presentation review prior. Finance Committee typically meets the second Wednesday of the month. Only purchases/contracts that have already been reviewed and approved by the Superintendent will be scheduled before the Finance Committee.

Vendor Name: Math for Love _____

Amount: \$34,185 _____

Source of Funds and Fiscal Year: District-Based School-Based

Check box for fiscal year: FY22 FY23 FY24

Purchase or Contract: Purchase Contract

Length of Contract (*list start date and end date*): n/a _____

PPSD Contact Name: Ruth Corley, Supervisor of Mathematics _____

Contract Type: New Renewal Extension Amendment

Staff Recommendation:

It is recommended that the Providence School Board approve a contract/purchase with Math for Love (*vendor name*) for Summer School Curriculum and Materials (*type of services*) amounting in \$34,185 (*total amount in dollars*) for K-3 students at summer school campuses (*school name(s)*). If approved, the contract will begin N/A (*date*) and end N/A (*date*), approximately.

Justification of Spending:

Provide 5-7 points that support the recommendation as to why funds should be spent this way.

Use the prompts to help guide your response.

- a. *How is this connected to the Turnaround Action Plan/ aligned to the district's vision?*
- b. *Why does the district need this purchase?*
- c. *Why is the dollar amount requested the necessary amount?*
- d. *What are the implications of not spending this money?*

This purchase directly aligns with the excellence in learning and math performance goals of the Turnaround Action Plan. Math for Love is a play-based, rigorous curriculum aligned with grade level content and practice standards. The summer school curriculum and hands-on manipulative kits will be used for 739 Kindergarten through third grade students in the summer program. In addition, the curriculum and manipulatives will be available during the school year for engaging math enrichment and intervention. An additional benefit, is that through teaching this curriculum in summer school, teachers will be receiving training and experience in incorporating manipulatives and games into their math instruction.

The dollar amount requested is the cost of curricular materials, ondemand PD, and manipulative kits for 43 classrooms.

Justification of Vendor Selection

Provide 3-5 bullet points that support the recommendation as to how this vendor was selected. You may attach any documents with additional data on their performance (please note below that this information is attached).

Use the below prompts to help guide your response.

- a. Provide a 3-5 sentence summary of the vendor (can cut and paste contract Executive Summary) about who they are and what they do.*
- b. What was the procurement process for selecting the vendor?
 - i. Which PPSD staff members were involved in that procurement process?**
- c. If this is a returning vendor:
 - i. Share a summary of our experience with this vendor.**

Math For Love offers supplemental/summer curriculum to enrich mathematical learning using a rigorous, play-based approach. Using games, openers, and rich tasks, students improve their number sense, conceptual understanding, and fluency in mathematics. In one case study, the Math for Love curriculum was proven to raise test scores by 38% in one summer. The program comes with online training. It also comes with pre and post assessments to measure growth.

This vendor was selected based on the comprehensiveness and quality of the curriculum and materials, and appropriateness for a summer school setting.

Accountability Measures

*In 3-5 bullet points, describe the accountability measures that will ensure that the vendor meets all requirements set forth in the contract and that the district is able to maintain a record of the quality of the services. These need to be performance-based in nature. Every contract should include explicit language requiring vendor accountability, i.e. required program evaluation or the submission of a final report summarizing progress against each itemized deliverable. **Note: if this contract is a purchase agreement, you can skip this section.***

Use the below questions to guide your response.

- a. Which PPSD staff member will serve as the lead for tracking accountability and performance metrics?*
- b. What accountability measures have you agreed upon in your contract (can copy and paste from draft contract)?*
- c. How is this purchase tied to overall student achievement (refer to TAP specific goals if possible)?*

