

**SCHOOL BOARD
CONTRACT SUMMARY FORM
2020-2021**

Contract Name: Sodexo

Action Sought by School Board: Approval of a Contract Approval of an RFP to Solicit Services

Amount: \$17,433,308

Source of Funds: CO 60 – Enterprise Fund (Cont. Upon Funding) District-Based School-Based

Length of Contract: July 1, 2021 – June 30, 2022 (with 2 renewable options)

PPSD Contact: Joseph DiPina, Assistant Superintendent of Administration
Lino Cambio, Supervisor of Food Services

Contract Type: New Renewal Extension Amendment

Board of Contract & Supply and City Council (if applicable) Approval Date(s):

Staff Recommendation & Analysis

Provide 1-2 sentences for staff recommendation.

Provide 3-5 bullet points for staff analysis that supports the recommendation.

Staff Recommendation:

Administration recommends School Board approval

Staff Analysis:

- RFP issued March 2019
- Sodexo was sole bidder
- Selection Committee evaluated proposal and gave above satisfactory scoring
- This renewal is the 2nd of 4 available options

Alternatives

Provide a numbered list for what the alternatives are to this recommendation.

There are no acceptable alternatives to this recommendation. Sodexo was the sole bidder.

In one numbered list, describe the deliverables of the contract and the projected impact upon or relationship to student achievement.

Provide a numbered list of every deliverable identified in the contract and summarize the contract's overall relationship to student achievement.

This is a one-year contract with two renewal options for food service management services by Sodexo. Per the terms of the contract, Sodexo agrees to provide:

1. Food services for all PPSD schools and programs for the 2021-22 school year.
2. Food services for 15 non-PPSD schools/entities.

In no more than three paragraphs, describe the accountability measures that will ensure that the vendor meets all requirements set forth in the contract and that the district is able to maintain a record of the quality of the services. These need to be performance-based in nature.

Every contract should include explicit language requiring vendor accountability, i.e. required program evaluation or the submission of a final report summarizing progress against each itemized deliverable.

The PPSD Supervisor of Food Services will provide day-to-day oversight of the contract to ensure compliance. The contract includes a performance guarantee of \$1,200,000.00. There is also a performance bond that protects the district's interests in case of non-performance.

In a short numbered list, describe spending breakdown by type of service.

If the contract includes multiple components, detail the total proposed contract amount by type of service, i.e. licensing fees, purchased services, professional development, technical assistance

Proposed Budget	Dollar Amount
Food Service Management	\$17,433,308
Total	\$17,433,308

Payment & Invoice Details	Timeline	Payment Amount
	Total	