

**SCHOOL BOARD
FINANCE SUMMARY FORM**

The purpose of the document is to present the Providence School Board and Finance Committee with the necessary information to make data-informed decisions about the district's spending as it pertains to contracts.

Instructions:

1. Please complete this form as fully and accurately as possible according to the guidance provided in each section.
 - a. The form must be completed if:
 - i. the total of the purchase or contract exceeds \$200,000
 - ii. the contract is for a term of more than one year
 - iii. the purchase or contract was NOT the result of formal competitive bidding or cooperative purchasing (i.e. it is a sole source purchase)
2. Once this form has been completed, send a copy to the Director of Purchasing and the Board Services Team. They will notify you of the next Finance Committee meeting and host a contract presentation review prior. Finance Committee typically meets the second Wednesday of the month. Only purchases/contracts that have already been reviewed and approved by the Superintendent will be scheduled before the Finance Committee.

Vendor Name: Renaissance

Amount: \$290,900.00

Source of Funds and Fiscal Year: District-Based School-Based

Check box for fiscal year: FY22 FY23 FY24

Purchase or Contract: Purchase Contract

Length of Contract (*list start date and end date*): September 1, 2022-September 1, 2023

PPSD Contact Name: Rebecca Salzman-Fiske

Contract Type: New Renewal Extension Amendment

Staff Recommendation:

It is recommended that the Providence School Board approve a contract/purchase with NewsELA (*vendor name*) for **site licenses** (*type of services*) amounting in \$290,900.00 (*total amount in dollars*) for all district schools (*school name(s)*). If approved, the contract will begin **July 1, 2022** (*date*) and end **July 1, 2023** (*date*), approximately.

Justification of Spending:

Provide 5-7 points that support the recommendation as to why funds should be spent this way.

Use the prompts to help guide your response.

- a. How is this connected to the Turnaround Action Plan/ aligned to the district's vision?*
- b. Why does the district need this purchase?*
- c. Why is the dollar amount requested the necessary amount?*
- d. What are the implications of not spending this money?*

This purchase is connected to the Excellence in Learning goals around high quality curriculum and elementary and secondary literacy achievement.

The district needs this purchase to support literacy instruction in grades K-12 literacy

- a. More Beginning Reader Support:
- b. Additional native benchmark items that use pictures and simple sentences track changes in students' reading scores over time.
- c. Alignments to Standards: When creating reading tasks, educators in faculty and administrator roles can use book alignments to state and national standards to connect titles to support curriculum goals.
- d. Read-Aloud Speed: myON now includes the ability for students to select a read-aloud speed.
- e. Real-time, Actionable Reporting Features: The real-time, actionable data allows teachers time to respond to the data and provide students the necessary guidance to ensure progress is being made.
- f. Goal Setting: Administrators and teachers can set goals for up to 14 different data measurements, including average minutes read per week, time spent reading outside of school, Lexile® growth, and more. Goals will be highlighted on the student and teacher dashboards and can be analyzed in myON's reporting features to ensure students stay on track. This data can also be used to celebrate reading success as students reach their goals.
- g. Provide professional learning and training for teachers to implement and utilize their product effectively
- h. Collaborate with administrators and on implementation, rollout, and training schedules
- i. Offer troubleshooting and support to educators

Justification of Vendor Selection

Provide 3-5 bullet points that support the recommendation as to how this vendor was selected. You may attach any documents with additional data on their performance (please note below that this information is attached).

Use the below prompts to help guide your response.

- a. *Provide a 3-5 sentence summary of the vendor (can cut and paste contract Executive Summary) about who they are and what they do.*
- b. *What was the procurement process for selecting the vendor?*
 - i. *Which PPSD staff members were involved in that procurement process?*
- c. *If this is a returning vendor:*
 - i. *Share a summary of our experience with this vendor.*

MyON is a personalized digital library that gives students access to 7,000+ digital books. myON titles are selected to match student interests and independent reading levels. Combined with a suite of close reading tools and embedded supports, myON fosters student engagement and achievement.

myON was originally selected by the district to enhance student accessibility to digital reading materials. The district plans to also use myON as a supplemental literacy support to further provide students and teachers with engaging reading materials to supplement core instruction.

MyON will also connect to a student's STAR assessment score to ensure that students are reading texts appropriate for their level. As a Renaissance product, myON integrates with STAR assessment data so that student practice through the platform is targeted towards individualized growth goals.

Accountability Measures

*In 3-5 bullet points, describe the accountability measures that will ensure that the vendor meets all requirements set forth in the contract and that the district is able to maintain a record of the quality of the services. These need to be performance-based in nature. Every contract should include explicit language requiring vendor accountability, i.e. required program evaluation or the submission of a final report summarizing progress against each itemized deliverable. **Note: if this contract is a purchase agreement, you can skip this section.***

Use the below questions to guide your response.

- a. Which PPSD staff member will serve as the lead for tracking accountability and performance metrics?*
- b. What accountability measures have you agreed upon in your contract (can copy and paste from draft contract)?*
- c. How is this purchase tied to overall student achievement (refer to TAP specific goals if possible)?*

Rebecca Salzman-Fiske, Supervisor of Literacy, will serve as the leads for tracking accountability and performance metrics.

The Company must adhere to the following expectations for customer service by providing:

- a. Technical assistance to District and its schools when needed;
- b. Troubleshooting and resolution of issues with the Product and its functionality, preferably within a 24 hour period;
- c. Informal training for District and school staff in support of the use of the Product; and
- d. End of year usage reports that include both educator and student datapoints.

Spending Breakdown

In the table below, list the deliverables of the purchase or contract and their associated cost to justify the total cost of the purchase. If easier, please attach an excel file or other document.

MYON
Applications

FUNDING SOURCE: ESSER

School	Product	Unit Quantity	Unit Cost	Price
	myON Tier 2	32	\$7,089.00	\$226,848.00
	myON Tier 3	1	\$7,089.00	\$7,089.00
	myON Tier 4	2	\$7,089.00	\$14,178.00
	myON Tier 5	4	\$7,089.00	\$28,356.00
	August House: Little Folk add-on Publisher	23	\$155.00	\$3,565.00
	August House: Story Cove add-on Publisher	23	\$110.00	\$2,530.00
	Reference Point Press: Research & Science add-on publisher	9	\$470.00	\$4,230.00
	High Noon: Secondary add-on Publisher	9	\$300.00	\$2,700.00

	Sourcebooks: HS add-on publisher	9	\$676.00	\$6,084.00
	Arte Publico (English-Grades 7-12) add-on publisher	9	\$240.00	\$2,160.00
	Little, Brown: MS add-on Publisher	7	\$448.00	\$3,136.00
	Flowerpot: Early Learning Spanish add-on publisher	23	\$207.00	\$4,761.00
	Reference Point Press: History add-on publisher	16	\$400.00	\$6,400.00
	Saddleback Books: TERL add-on publisher	9	\$1,800.00	\$16,200.00
	Lerner: Hi-Lo add-on publisher	9	\$287.00	\$2,583.00
	Candlewick: MS/HS add-on publisher	7	\$190.00	\$1,330.00
	myON Classics for MS	16	\$0.00	\$0.00
	myON Classics for HS	16	\$0.00	\$0.00

	Reference Point Press: Careers add-on publisher	9	\$180.00	\$1,620.00
	Reference Point Press: Digital Issues add-on Publisher	9	\$475.00	\$4,275.00
	Rourke Educational Media: MS add-on Publisher	9	\$900.00	\$8,100.00
	Saddleback Books: ELL/Newcomers add-on Publisher	9	\$600.00	\$5,400.00
	myON Classics Spanish	16	\$0.00	\$0.00
	Blue Door add-on publisher	23	\$345.00	\$7,935.00
	Peekapak add-on publisher	23	\$650.00	\$14,950.00
	ABDO: Diversity with Duchess Harris add-on Publisher	16	\$400.00	\$6,400.00
	Shout Mouse Press: Primary add-on publisher	23	\$402.00	\$9,246.00

	Lightswitch Learning: Culturally Responsive Picture Books add-on publisher	23	\$270.00	\$6,210.00
	ABDO add-on publisher	7	\$1,660.00	\$11,620.00
			Total	\$225,043.00 (after applied discounts)

MYON
Professional Services

FUNDING SOURCE: ESSER

School	Product	Unit Quantity	Unit Cost	Price
	Renaissance Smart Start Product training	39	Included w/ purchase	Included w/ purchase
	Level 3 product manager	1	\$25,000.00	\$25,000.00
Total			\$25,000.00	

FRECKLE

FUNDING SOURCE: Title I

School	Product	Unit Quantity	Unit Cost	Price
Pleasant View	Freckle ELA	250	\$9.00	(Discount applied to school bundle. See school cost below)
Pleasant View	Freckle Math	250	\$15.00	(Discount applied to school bundle. See school cost below)
Pleasant View	Freckle Math + Freckle ELA (school bundle including discount)	250		\$5,500.00
Alfred Lima	Freckle ELA	286	\$9.00	(Discount applied to school bundle. See school cost below)
Alfred Lima	Freckle Math	520	\$15.00	(Discount applied to school bundle. See school cost below)
Alfred Lima	Freckle Math + Freckle ELA (school bundle including discount)			\$9,275.50
George J. West	Freckle ELA	645	\$9.00	(Discount applied to school bundle. See school cost below)

George J. West	Freckle Math	645	\$15.00	(Discount applied to school bundle. See school cost below)
George J. West	Freckle Math + Freckle ELA (school bundle including discount)			\$14,190.00
William D'Abate	Freckle Math	200	\$15.00	\$2,550.00 <i>(discount applied by vendor)</i>
Asa Messer	Freckle Math	500	\$15.00	\$6,375.00 <i>(discount applied by vendor)</i>
			Total	\$37,890.50