

**SCHOOL BOARD  
FINANCE SUMMARY FORM**

*The purpose of the document is to present the Providence School Board and Finance Committee with the necessary information to make data-informed decisions about the district's spending as it pertains to contracts.*

**Instructions:**

1. Please complete this form as fully and accurately as possible according to the guidance provided in each section.
  - a. The form must be completed if:
    - i. the total of the purchase or contract exceeds \$200,000
    - ii. the contract is for a term of more than one year
    - iii. the purchase or contract was NOT the result of formal competitive bidding or cooperative purchasing (i.e. it is a sole source purchase)
2. Once this form has been completed, send a copy to the Director of Purchasing and the Board Services Team. They will notify you of the next Finance Committee meeting and host a contract presentation review prior. Finance Committee typically meets the second Wednesday of the month. Only purchases/contracts that have already been reviewed and approved by the Superintendent will be scheduled before the Finance Committee.

**Vendor Name:** McGraw Hill (Math)

**Amount:** \$ 342,298.36

**Source of Funds and Fiscal Year:**      District-Based    School-Based

**Check box for fiscal year:**             FY22     FY23     FY24

**Purchase or Contract:**                 Purchase    Contract

**Length of Contract (list start date and end date):**    July 1, 2022 to June 30, 2023

**PPSD Contact Name:**    Ruth Corley

**Contract Type:**      New                     Renewal                     Extension                     Amendment

**Staff Recommendation:**

It is recommended that the Providence School Board approve a contract/purchase with McGraw Hill (vendor name) for math materials, licenses and PD (type of services) amounting in \$ 342,298.36 (total amount in dollars) for all middle and high schools (school name(s)). If approved, the contract will begin 7/1/22 (date) and end 6/30/23 (date), approximately.

**Justification of Spending:**

*Provide 5-7 points that support the recommendation as to why funds should be spent this way.*

*Use the prompts to help guide your response.*

- a. *How is this connected to the Turnaround Action Plan/ aligned to the district's vision?*
- b. *Why does the district need this purchase?*
- c. *Why is the dollar amount requested the necessary amount?*
- d. *What are the implications of not spending this money?*

This purchase is connected with the Excellence in Learning goals for high quality curriculum and math achievement.

Teaching and Learning recommends the renewal of the contract with McGraw-Hill Education to provide instructional materials, site licenses and professional development for the 2022-2023 school year. The materials and services to be provided include:

1. ALEKS: is Assessment and Learning in Knowledge Spaces is a Web-based, artificially intelligent assessment and learning system.

2. Illustrative Mathematics: is a grade 6, grade 7, and grade 8 math digital and print resource aligned with CCSS.

Professional Development: The product which will be supported by professional development throughout the year as determined by the PPSD Teaching and Learning team. Company will collaborate with PPSD regarding the logistics and content of the PD.

### **Justification of Vendor Selection**

*Provide 3-5 bullet points that support the recommendation as to how this vendor was selected. You may attach any documents with additional data on their performance (please note below that this information is attached).*

*Use the below prompts to help guide your response.*

- a. *Provide a 3-5 sentence summary of the vendor (can cut and paste contract Executive Summary) about who they are and what they do.*
- b. *What was the procurement process for selecting the vendor?*
  - i. *Which PPSD staff members were involved in that procurement process?*
- c. *If this is a returning vendor:*
  - i. *Share a summary of our experience with this vendor.*

This will be the third year of district wide implementation of Illustrative Mathematics and ALEKS for middle schools and the second year for high schools.

This contract is up for renewal. As such, there are no alternatives to this recommendation.

### **Accountability Measures**

*In 3-5 bullet points, describe the accountability measures that will ensure that the vendor meets all requirements set forth in the contract and that the district is able to maintain a record of the quality of the services. These need to be performance-based in nature. Every contract should include explicit language requiring vendor accountability, i.e. required program evaluation or the submission of a final report summarizing progress against each itemized deliverable. **Note: if this contract is a purchase agreement, you can skip this section.***

*Use the below questions to guide your response.*

- a. *Which PPSD staff member will serve as the lead for tracking accountability and performance metrics?*
- b. *What accountability measures have you agreed upon in your contract (can copy and paste from draft contract)?*
- c. *How is this purchase tied to overall student achievement (refer to TAP specific goals if possible)?*

Dr. Matthew Joseph, Executive Director of Teaching and Learning, and Ruth Corley, Supervisor of Math, will serve as the leads for tracking accountability and performance metrics.

The Company must adhere to the following expectations for customer service by providing:

- Technical assistance to District and its schools when needed;
- Troubleshooting and resolution of issues with the Product and its functionality, preferably within a 24 hour period;
- Informal training for District and school staff in support of the use of the Product; and
- End of year usage reports that include both educator and student datapoints.

**Spending Breakdown**

*In the table below, list the deliverables of the purchase or contract and their associated cost to justify the total cost of the purchase. If easier, please attach an excel file or other document.*

Proposed Budget	Dollar Amount
See tables on following pages	
<b>Total</b>	

School	Product	Unit Quantity	Price
Central	Algebra 1 - IM/ALEKS digital online access only	155	\$4236.15
Central	Algebra 2 - IM/ALEKS digital online access only	18	\$491.94
Central	Geometry - IM/ALEKS digital online access only	19	\$519.27
360 HS, Alvarez HS, Central HS, Classical HS, E-Cubed HS, Hope HS, JSEC HS, Mount Pleasant HS, PCTA	MGH032 - Geometry - Student 1-yr print/1yr IM digital bundle + 1yr ALEKS Standalone: Geometry-Student Edition vol1/vol 2, 1yr IM Alg 1 digital access, plus 1yr ALEKS	1911	\$63,063
360 HS, Alvarez HS, Central HS, Classical HS, E-Cubed HS, Hope HS, JSEC HS, Mount Pleasant HS, PCTA	MGH034 TE Geo - free	54	\$0
360 HS, Alvarez HS, Central HS, Classical HS, E-Cubed HS, Hope HS, JSEC HS, Mount Pleasant HS, PCTA	MGH036 - Algebra 2 - Student 1-yr print/1yr IM digital bundle + 1yr ALEKS Standalone: Algebra 2-Student Edition vol1/vol 2, 1yr IM Alg 1 digital access, plus 1yr ALEKS	1365	\$45,045
360 HS, Alvarez HS, Central HS, Classical HS, E-Cubed HS, Hope HS, JSEC HS, Mount Pleasant HS, PCTA	MGH037 TE Alg 2 - free	44	\$0
360 HS, Alvarez HS, Central HS, Classical HS, E-Cubed HS, Hope HS, JSEC HS, Mount Pleasant HS, PCTA, Bishop, DelSesto, Greene, Hopkins, Stuart, West Broadway, Williams	MGH012/MGH028 - Algebra 1 - Student 1-yr print/1yr IM digital bundle + 1yr ALEKS Standalone: Algebra 1- Student Edition vol1/vol 2, 1yr IM Alg 1 digital access, plus 1yr ALEKS	1781	\$58,773
360 HS, Alvarez HS, Central HS, Classical HS, E-Cubed HS, Hope HS, JSEC HS, Mount Pleasant HS, PCTA, Bishop, DelSesto,	MGH013/MGH029 - TE Alg 1 - free	60	\$0

Greene, Hopkins, Stuart, West Broadway, Williams			
Bishop, DelSesto, Greene, Hopkins, Stuart, West Broadway, Williams	MGH016 - Course 1 Student Edition 1-yr print/digital bundle + ALEKS Standalone: Course 1- Student Edition vol1/vol 2, 1yr IM Alg 1 digital access, plus 1yr ALEKS	1470	\$44,100
Bishop, DelSesto, Greene, Hopkins, Stuart, West Broadway, Williams	MGH017 - TE Course 1 free	50	\$0
Bishop, DelSesto, Greene, Hopkins, Stuart, West Broadway, Williams	MGH020 - Course 2 Student Edition 1-yr print/1yr IM digital bundle + 1yr ALEKS Standalone: Course 2- Student Edition vol1/vol 2, 1yr IM Alg 1 digital access, plus 1yr ALEKS	1377	\$41,310
Bishop, DelSesto, Greene, Hopkins, Stuart, West Broadway, Williams	MGH021 - TE Course 2 free	47	\$0
Bishop, DelSesto, Greene, Hopkins, Stuart, West Broadway, Williams	MGH024 - Course 3 Student Edition 1-yr print/1 yr IM digital bundle + 1 yr ALEKS Standalone: Course 3- Student Edition vol1/vol 2, 1yr IM Alg 1 digital access, plus 1yr ALEKS	1392	\$41,760
Bishop, DelSesto, Greene, Hopkins, Stuart, West Broadway, Williams	MGH025 TE Course 3 free	49	\$0
Stuart, Hope	Site-based Professional Development	6	\$20,000
District	District Professional Development	12	\$22,000
		<b>Total</b>	\$342,298.36